Grant Criteria

- <u>Project Lay Summary</u> (200-word limit)
  Write without using technical terminology as you were describing to a friend not in the field. What is the major problem being addressed? What specific questions are being asked and how will you attempt to address them? Who would benefit most following successful completion? What is the potential overall impact of this work on advancing the mission of KCRF?

- <u>Statement of Need</u> (200-word limit)
  Describe public or community need being addressed and if awarded, describe how KCRF funds will be utilized? Describe any other resources currently available that will help facilitate success?

- <u>Program Description</u> (200-word limit)
  Project title; details about the program; total funds requested

- <u>Goals and Objectives of the Program</u> (1000-word limit)
  Describe in detail how you will approach the stated problem and how you will accomplish program goals and objectives. Include details about unique collaborative relationships (new or previous interactions). If not successful, describe alternative approaches.

- <u>Evaluation Plan</u> (500-word limit)
  How will success be measured? What is the expected completion date? How outcomes and impact will be assessed?

- <u>Strengths that make you qualified to execute the program</u> (500-word limit)
  Describe whether you and or your organization are uniquely suited to accomplish the stated goals and objectives?

- <u>Timeline</u> (100-word limit)
  Describe milestones and programmatic timeline.

- <u>Budget</u> (1 page limit)
  Describe in detail how requested funds will be used and distinguish between funds for salary and operating expenses.

- <u>Organization/Personal Information</u> (250-word limit)
  Provide documentation confirming nonprofit status along with website and list of board of directors. Have you been active with KCRF previously? Have you received any funding in the past to support this program, if so, provide source and year(s).